



ERIC GARCETTI  
MAYOR

## **MEMORANDUM**

**To:** All City Department General Managers

**From:** Eric Garcetti, Mayor

**Subject:** **COVID-19 CITY EMERGENCY GUIDELINES  
Relaxing Contracting & Vehicle Restrictions**

**Date:** March 25, 2020

We must continue to identify ways to help our residents cope with the challenges presented by the COVID-19 pandemic and the City's March 19, 2020 Safer at Home Emergency Order. Local government must do its part to relax restrictions that are in place for good reasons, during normal times, but that could hinder rather than assist in a moment like this. Therefore, under the authority granted to my office in times of emergency, I hereby direct departments as follows.

### **Streamlining Reporting and Approval Requirements for Emergency Expenditures**

Upon request from the Emergency Operations Center (EOC), Departments are hereby authorized to order any action, within their available funding (appropriated through the adopted budget or transferred in), to procure supplies, materials, construction, equipment, services, and labor necessary to safeguard life, health, or property caused by this emergency. Departments shall notify the Mayor's Office of Budget and Innovation and the City Administrative Officer in advance of such expenditures. Upon request, the City Administrative Officer will provide guidance to the Mayor's Office regarding the request. The Office of the Mayor shall urgently prioritize review and approval of all appropriate requests.

**Relaxing Enforcement of Vehicle Registration and Driver's License Violations**

Some residents of the City of Los Angeles may be required to visit an office of the California Department of Motor Vehicles to renew a driver's license, identification card or vehicle registration. If such visits are not possible due to the City's March 19, 2020 Safer at Home Order, then residents should not be penalized for failure to comply with these provisions. Therefore, under Los Angeles Administrative Code, Chapter 3, Section 8.29, I hereby direct the General Manager of the Department of Transportation to ensure that its parking officers refrain from ticketing or towing any vehicles for expired registration during this emergency period. Vehicle owners shall remain subject to all other parking enforcement restrictions, consistent with state and local laws and applicable emergency orders.

I further direct the Chief of Police to issue guidance to police officers to refrain, during this emergency period, from issuing citations for driver's licenses or vehicle registrations that have expired in the last six months. Drivers within the City of Los Angeles will nonetheless be expected to obey all other laws; nothing in this memorandum should be construed to suggest that the Police Department will not be enforcing all moving violations, consistent with state and local laws and any applicable emergency orders.